**WEBSITE PAGE – RESEARCH**

***Introductory page [NB: arrangements may change due to government Covid guidelines]***

The Shetland Textile Museum (STM) welcomes enquiries about its Collection and Archives, and seeks to encourage public interest and research.

We have available to the public, **by appointment only,** the following:

* A Collection of knitted lace and Fair Isle items, (some of which are replicas), examples of weaving, including Taatit Rugs, tools related to the production of textiles, and some costume.
* A small library of published works.
* Our own Archive pertaining to the history of the STM, as well as some unpublished research.
* Samples of raw fibre and wool.

Appointments can be made with one of our Trustees, with a minimum of 2 weeks advance notice, preferably more. As the Trustees are all volunteers, we cannot guarantee that your requested appointment date/time will be available but will do our best.

The Museum is open to the public until 2nd October 2021, between the hours of 12.00 – 16.00, Tuesday to Saturday, or other times, e.g., mornings, by prior arrangement. Appointments cannot be guaranteed at busier times, or when there are visiting groups.

All visitors wishing to conduct research are requested to fill in the accompanying form, giving as much detail as possible. They should also note the following:

* We may request ID from students, but we do not charge them for Curator services.
* No accessioned material, or items waiting to be accessioned, may be removed from STM premises.
* Researchers will always be supervised, and if objects or documents are to be handled, they will be advised on the correct procedures.
* There should be no eating or drinking while examining items.
* Only pencils to be used.
* Permission must be obtained with reference to the taking of photographs. (see charge sheet)
* A copy of all research, and any published material, must be provided to the STM.
* Any information or photographs which are published in any media must be credited to the STM, with the words: “photograph/text/etc courtesy of Shetland Textile Museum, Lerwick”.

Further information if required can be obtained by using the CONTACT US section of the website.

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| **Preliminary Research Request** |
| ***Please type, use block capitals or print clearly.*** |
| Is your visit for: a) family, b) personal, c) professional, d) educational purposes*? (If a or b, you may omit the last 2 sections of the form.)* |
| Name: |
| Address + postcode: |
| Email: Telephone: |
| Brief description of project, including title and aims: |
| Please provide more specific details of what you wish to see: |
| Proposed date and time of visit: |
| Estimated time required: |
| In what format will the outcome of your research be presented? (e.g., conference paper, dissertation, exhibition, publication, etc) |
| If your visit is for educational purposes, please provide course details and name of supervisor, with contact details. |

**SHETLAND TEXTILE MUSEUM CHARGES**

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| Services of Collection Curator | £15.00 / hour |
| Photocopies: B & W A4 | £0.20 |
| Colour A4 | £0.50 |
| Photographs: 10 photos per visit | Free |
| 10+ | Charge applicable |
| Any photographs used in a publication of any kind (printed, digital, social media etc) | £15.00 |